

To: General Purposes Licensing Committee

Date: Monday 9 February 2026

Report of: Director of Planning and Regulation

Title of Report: Miscellaneous Licensing Fees and Charges for the financial year 2026/2027

Summary and recommendations	
Decision being taken:	To seek agreement of the licence fees for 2026/27 where the Council has discretion over the level of fee charged
Key decision:	No
Cabinet Member	N/A
Corporate Priority:	Enable an Inclusive Economy; Support Thriving Communities
Policy Framework:	Miscellaneous Licensing fees and charges 2026/2027

Recommendation(s): That General Purposes Licensing Committee resolves to:

1. **Recommend** to Full Council the Miscellaneous Licensing Fees and Charges for 2026/2027 as set out in Appendix 1.

Information Exempt from Publication

Not Applicable

Appendix No.	Appendix Title	Exempt from Publication
Appendix 1	Miscellaneous Licensing Fees and Charges 2026-2027	No
Appendix 2	Risk Register	No
Appendix 3	Equality Impact Assessment	No

Introduction and background

1. The purpose of this report is to seek agreement to the licence fees and charges that should apply for 2026/27, for those activities where the Council has discretion. This report does not cover the fees for Licensing and Gambling Act activities, which are reported separately to the Licensing and Gambling Acts Committee.
2. The fees and charges detailed within this report and found at **Appendix 1** relate solely to the functions of the Business Regulation Team. A further report will be provided to Members in relation to the fees and charges related to the functions of the General Licensing Team.
3. The statutory principle in relation to the setting of fees is that they should be reasonable, proportionate, and not exceed the cost of the procedures and formalities of the relevant licensing scheme, including staffing, training, administration, testing, inspections, hearings, and regulation.
4. Licence fees set by the Council and administered in the Miscellaneous Licensing function within the Business Regulation Team comprise the following: Acupuncture, Ear Piercing, Electrolysis & Tattooing, Animal Boarding, Dangerous Wild Animals, Dog Breeding, Pavement Cafes, Pet Shops, Exhibiting Animals, Riding Establishments, Street Trading and Zoos.
5. Members are asked to note that the fees have been revised and increases applied in line with the department to cover the Authority costs in line with inflationary pressures.
6. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget estimates for 2026/27.

Legal issues

7. The power to levy fees is contained in the legislation relevant to each function or in the Local Government Act 2003 in relation to discretionary services. Fees and charges should reasonably represent the costs of carrying out the function.

Equality Impact

8. There are no adverse impacts on anyone with protected characteristics, the assessment can be found at **Appendix 3**
9. The Council has a public sector equality duty under the equality Act 2010 to have due regard to the need to
 - a) Eliminate discrimination harassment and victimisation and any other conduct that is prohibited by or under the act
 - b) Advance equality of opportunity between people who share a relevant protected characteristic and those who do not share it.
 - c) Foster good relationships to anyone would shares a relevant protected characteristic and those who do not, which involves due regard to the need to tackle prejudice and promote understanding.
 - d) The Street Trading Policy provides the framework for fees Section 16 and Conditions section 17.

Level of Risk

10. Low risk, Negligible impact – currently full register of street traders and strong enquiry stream to the service, as seen at **Appendix 2**.

Report author	Nicholas Cox
Job title	Business Regulation Team manager
Service area or department	Planning and Regulatory Services
Telephone	01865 252556
e-mail	<u>ncox@oxford.gov.uk</u>

This page is intentionally left blank